Formative Support Services is a ministry of the Sisters, Servants of the Immaculate Heart of Mary, Immaculata, PA. Financial compensation is ministry-based rather than profit-based. In a spirit of justice, fees fluctuate based on group engagement, location/time zone distance, length of stay, and scope of work. If the standard fees present a financial hardship financial assistance is available. Please communicate the specifics of your situation.

**Travel Expenses**

**Long Distance** (Central, Mountain, & Pacific Time Zones) travel expenses include: plane/train, travel day(s) expenses, 2-night lodging, meals, and one day of presentation-work. Additional work-related days incur additional charges of $150 per day for hotel and meals. ($1500)

**Eastern Standard Time Zone** (greater than 200 miles) includes: travel day(s) expenses, 2-night lodging, meals, and one day of presentation-work. Additional work-related days incur additional charges of $150 per day for hotel and meals. ($800)

**Drivable Distance** (maximum 200 miles) includes: travel day(s) expenses, 2-night lodging, meals, and one day of presentation-work. Additional work-related days incur additional charges of $150 per day for hotel and meals. ($300)

**Local** (50 mile radius) travel expense includes mileage and travel meal(s). Additional work-related days incur additional charges of $150 per day for hotel and meals. ($50)

**Fee Schedule**

**Type of Presentation**

- Keynote at an Event (1 hour) $500
- Single Session (2 Hour Maximum) $350
- Half Day Event (3 Hour Maximum) $800
- Full Day Event (3 – 5 hours) $1500

**Professional Courtesy**

Upon request STANDARD FEES will be adjusted for:

1. a single school/parish
2. professional associations (i.e., Principals, DREs/PCLs, Catechists)
3. a cluster event for a maximum of 4 schools.

**Preferential Option for the Poor**

Upon request substantial financial assistance is available for a school or parish that serves a low income population.

**Student Assembly and/or School Visitation**

The presenter accepts invitations to speak with students only if the presenter is on-site to give a presentation for adult presentations. ($300)

- Student presentations limited to four sessions in a day.
- Preferred Session Length:
  - Elementary, 20 minutes
  - Intermediate, 30 minutes
  - Middle School, 45/60 minutes
  - High School, 45/60 minutes